

1180-1 (Regimental Adjutant)

31 January 2023

Distribution List

RECORD OF DECISION (ROD) –  
ARTILLERY SENATE MEETING OF 07 NOVEMBER 2022

Chair: BGen (ret'd) D.A. Patterson – Colonel Commandant (Col Cmdt)

Co-Chair: BGen S. Hunter – Senior Serving Gunner (SSG)

DIRECTORS IN ATTENDANCE:

MGen (ret'd) J.G.E. Tremblay

BGen J.D.S. Masson

BGen (ret'd) J.J. Selbie

BGen (ret'd) D.G. Henley

HCol L. Dangerfield

HCol M. Clearihue

HLCol M. Beare

LCol (ret'd) M.D. McKay

CWO J.G.E. Normand

DIRECTORS EXPRESSING REGRETS:

LCol N.Y. Skidmore

CWO (Mr Gnr) (ret'd) R.J. Beaudry

HONORARY DIRECTOR IN ATTENDANCE:

Mr. J.K.F. Irving

EX-OFFICIO (NON-VOTING) MEMBERS IN ATTENDANCE:

Col S.A. Heer – Director RCA (NCM)

Col D.W. Grebstad – Regimental Colonel (Regt Col)

LCol C.A. Wood – Commander Home Station

LCol (ret'd) S.B. Strachan – Executive Director RCAA

EX-OFFICIO (NON-VOTING) MEMBERS EXPRESSING REGRETS:

Col K.L.A. Bouckaert – Director RCA

Capt C.J. Bain – Director Music RCA

Mr. Andrew Oakden – Director RCA Museum

OTHERS IN ATTENDANCE:

Maj L.M. Jackson – Regimental Maj (Regt Maj)

Capt J.K. Koh – Regimental Adjutant (Regt Adj)

Capt S. Sloat – Regimental Assistant Adjutant

CWO C.E. Lelond – RSM RCA (Reserve)

WO D.E. Walsh – Regimental Quartermaster

## **MAIN POINTS OF DISCUSSION & DECISIONS**

**ACTION**

### **ITEM 1 – OPENING REMARKS**

The Chair called the meeting to order at 1238hrs (eastern) and declared a quorum.

The Chair thanked everyone for their attendance and then handed over to the Co-Chair for opening remarks. The Co-Chair expanded on two of the key initiatives within the CAF: CAF reconstitution and Defence Policy update. Lastly the Co-Chair outlined that BGen Masson will take on all of the artillery succession planning.

### **ITEM 2 – APPROVAL OF AGENDA**

The Chair invited a motion from the floor to approve the Agenda.

Moved by: HLCol Beare

Seconded by: BGen (ret'd) Selbie

“That the Agenda be approved”.

**CARRIED**

### **ITEM 3 – APPROVAL OF THE ROD OF THE LAST MEETING**

See Attachment 1.

HLCol Beare inquired an update regarding Item 5b(3), the indirect fire modernization project. The Chair acknowledged that the report from the RCAA annual general meeting (AGM) will be included when the update is available.

The Chair invited a motion from the floor to approve the ROD of the last meeting.

Moved by: HLCol Beare

Seconded by: BGen (ret'd) Henley

“That the ROD of the meeting on 30 June 2022 be approved, with the addition of the report from the RCAA AGM on the indirect fire modernization project”.

**CARRIED**

### **ITEM 4 – STATUS OF ACTIONS ARISING FROM THE ROD**

See Attachment 2. Items highlighted by the Regt Col:

- a. Item 7 – Pursuit of Alliance with the Royal Australian Artillery and the Royal New Zealand Artillery. Progress is within Assistance Deputy Minister (Policy) and the Regt

Col will inquire to continue to push it forward.

- b. Item 11 – Senate Governance Guide. Informed the floor that the Tiger Team convened on 27 September, which addressed the concerns outlined from the previous Senate meeting and is now reflected in version 6 of the RCA Senate Governance Guide.
- c. Item 14 – Director RCA and Regt Col Coins. Distributed and ready to be issued to members. Criteria for the Regt Col’s coins to be outlined.
- d. Item 17 – Review RCA Standing Orders (SO) for Gender-Based Analysis Plus (GBA+). Modifying gender language when it does not need to be gendered. Review conducted by Regimental Headquarters (RHQ) and still in process.
- e. Item 18 – Casings from Gun Salutes. Direction given to the units who conducted gun salutes for the passing of Her (late) Majesty Queen Elizabeth II was to hold onto the casings while the Regimental leadership decide what to do with them, whether it is to give some as gifts, keep for historical archiving, etc. The total number of casings will be acquired for planning purposes.

#### ITEM 5 – STANDING REPORTS

- a. Col Cmdt. See Attachment 3.
- b. Director RCA. Sent regrets, see Attachment 4.
- c. Director RCA (NCM). See Attachment 5.
  - (1) united front with the RSM RCA to ensure short and long-term succession planning for NCMs. Recently conducted a meeting with all of the RSMs in Quebec City, focusing on tiering of WOs and above.
  - (2) inclusion of NCMs for meetings/organizations such as the Governance Guide Tiger Team in order to increase visibility across all Gunners.
- d. Regt Col. See Attachment 6. Additional comments within Line of Effort (LoO) 3 and 4:
  - (1) LoO 3. Over communicating to inform those who do not receive information on RCA/RCAA activities. Also identified that the composition of the RCA Senate Governance Tiger Team were: the Col Cmdt, BGen (ret’d) Selbie, Regt Col, Deputy Regt Col, and HLCol Beare; and
  - (2) LoO 4. Encouraging units to share their stories on all platforms of social media in order to inform Canadians on the great work conducted by Gunners.
- e. RSM RCA. See Attachment 7.

- f. Commander Home Station. No formal report but provided the following updates:
  - (1) Shilo Stag. Produced paper copies for the past 75 years, however starting 01 November 2022, it'll be online in order to increase the reach to a wider audience as well as assist second language challenges with paper copies; and
  - (2) coordinating with Director Music to bring the RCA Band to Shilo in the summer.
- g. Director Music RCA. Sent regrets, see Attachment 9.
- h. Director RCA Museum. Sent regrets, see Attachment 10.
- i. Executive Director RCAA. See Attachment 11.

#### ITEM 6 – FUND REPORTS

- a. see Attachments 12 and 13.
- b. future reports will be condensed and highlight the strengths of both funds. In addition, the reports will provide the funds as a percentage on how much was budgeted vs spent.
- c. with Mr. Cam Roth no longer managing the funds, looking for a volunteer to do so in order to assist RHQ as well as set the conditions for future years' budget. Chair
- d. agreed to return unspent funds designated from “UBIQUE 150” to the “Heritage Fund”.
- e. RHQ to provide a list of annual contributions from elected Directors of the RCA Senate, which is \$100 to the Heritage Fund.

#### ITEM 7 – OLD BUSINESS

- a. Senate Governance Guide. See Attachment 14.
  - (1) combine some of the committees from the Senate and RCAA in order to consolidate economy of efforts as well as reduce the demand for volunteers. These committees will provide advice to the Senate, therefore the authorities will remain within the Senate. The RCAA will serve the Regiment as a whole and not only retired members, and the Senate will provide the leadership to the Regiment as a whole and not only serving members. Chair
  - (2) concerns from the former draft of the Governance Guide, mainly the wording of certain sections, were addressed during the Tiger Team and are now modified in the latest draft. Regt Col

The Chair invited a motion from the floor to adopt the RCA Senate Governance Guide draft #6.  
Moved by: HCol Clearihue

Seconded by: HLCol Beare

“That the RCA Senate Governance Guide draft #6 has now been adopted”

**CARRIED**

- (3) requirement to populate the committees outlined in Chapter 7. Elected Directors of the Senate are expected to volunteer to be on one of the committees, otherwise they will be selected. Chair
- b. LONDON BRIDGE report. See Attachment 3. In addition, a reception in London between the High Commission, current and former Prime Ministers, current and former Governor Generals, and the soldiers part of the contingent were added to the programme last minute. Questions from the floor:
- (1) in preparations for the coronation of His Majesty King Charles III in May 2023, inquired if there were any lessons learned regarding gun salutes for Her (late) Majesty Queen Elizabeth II. As well, inquired if there will be guidance on the conduct of the gun salutes so that they will be standardized across Canada. BGen (ret'd) Selbie
- (2) every commonwealth country conducted the death salute the day after the death of the sovereign, however Canada conducted the death salute the day of the funeral. This is not necessarily wrong but not in sync with the other commonwealth countries. Chair
- (3) the coronation will likely occur in a similar manner to the death salute, which will be centralized within the Canadian Joint Operations Command (CJOC) and with direction provided closer to the date of the coronation. Units will be better positioned to support the coronation due to the known date of the coronation. There are formal locations for the conduct of gun salutes across Canada, however the conduct of the gun salutes may differ between provinces based on the local requests. SSG / Regt Col
- c. Five year plan – RCA Heritage Fund. There is no current plan but we need one. With the adoption of the Senate Governance Guide, the Heritage Committee and the Joint Strategic Planning Committee to discuss during their first meeting. Chair
- d. Gunners of Canada Volume III Update. Discussion occurred since the last Senate, between: the Col Cmdt, Col (ret'd) Leigh, Col (ret'd) Kalogerakis, HLCol Beare, Chair of the book committee, and the author. Chair
- (1) change in scope of volume III to be years 1954 to 1991. Original concept for volume III was 1967 to 2014 but unlike the former two volumes, we do not currently have access to the level of detail/data on our Guns within Afghanistan, despite having collected valuable and numerous personal experiences. The other volumes were written approximately 20 years after the end dates of their

respective volumes, therefore if we were to extend the end date of volume III to even 2001, this would add an additional year in publishing the book. Therefore the scope of volume III will be 1954-1991, to be published in 2025.

- (2) despite the advances and different options to publish books today, the intent for volume III is to be similar to the former volumes.
- (3) expressed concerns regarding the change in scope of volume III, specifically the start date of volume III to be 1954 instead of 1967. He acknowledged the conflict in relationship between the book committee and the author. In addition, MGen (ret'd) Tremblay wanted to ensure that volume III has all of the information before it is published. BGen (ret'd) Selbie
- (4) acknowledged both concerns and due to the delay in production of volume III, informed that his priority is to publish volume III within a reasonable period of time. Chair
- e. Change of Perpetuation 160<sup>th</sup> Bruce Battalion CEF. Not discussed because it was completed. Chair
- f. Addition to Honorary Director of Senate – Mr. Steve Gregory. Former HCol 2<sup>e</sup> Régiment d'artillerie de campagne, was an ardent supporter of the Regiment when he was an HCol. Therefore inducting him as an Honorary Director would be valuable to the Regiment as a whole. Chair

The Chair invited a motion from the floor to induct Mr. Steve Gregory, into the Honorary Director of RCA Senate.

Moved by: The Chair

Seconded by: BGen (ret'd) Selbie

There were no discussion points and no one who voted against the motion.

“That Mr. Steve Gregory is inducted as an Honorary Director of the RCA Senate”.

## **CARRIED**

### ITEM 8 – NEW BUSINESS

- a. Review RCA SO for Gender-Based Analysis Plus (GBA+). Ongoing within RHQ. Intent is to have it reviewed and adopted for the next Senate. Regt Col
- b. Memorial Update. The national artillery memorial in Ottawa has two issues: unilingual and gender specific. Public Works and Government Service of Canada owns the memorial but as stakeholders, they won't change it without the RCA Senate's input. Proposal to allocate up to \$30,000 to update the memorial after an in-depth cost-estimate; initial estimate is \$20,000. Regt Col

The Chair invited a motion from the floor to discuss the update of the memorial.

Moved by: HLCol Beare

Seconded by: MGen (ret'd) Tremblay

Agreed with the intent on updating the memorial but cautions that it needs to be done properly. The memorial must remain a work of art which will require allocation of additional resources such as an architect, therefore the cost should encompass all of the associated costs.

BGen  
(ret'd)  
Selbie

Inquired to investigate which monuments/memorials across Canada needs to be updated in priority sequence. Some will have to be naturally updated, therefore we may want to prioritize them to be updated in order to reduce the commitment of funds. The Chair agreed and brought up the example regarding the RCHA memorial in Kingston, which was updated in 2021 because the text was only in English. The Chair also commented that Public Works will likely pay for any future updates but in partnership with them, the RCA Senate should provide a condition that before our funds are actual spent, the RCA Senate validate the expenditures.

MGen  
(ret'd)  
Tremblay  
and BGen  
(ret'd)  
Henley

The Chair invited a motion from the floor to modify the proposal. No objections were made by the movers of the motion, nor were there any motions against from the floor.

“That the RCA Senate, specifically led by the Regt Col, will investigate the updating of the national artillery memorial with an allocation of up to \$30,000 from the Heritage Fund, and any expenditures will be approved in subsequent Senate meetings”.

## **CARRIED**

c. Casings from Gun Salutes. Skipped item because it was already discussed.

d. RCA Kit shop Update. Exclusively selling ‘GUNNER’ gear, while the CANEX sells other items such as buttons, accruements, etc. This has been alleviating the excessive stock issue within the Kit shop, which currently has in storage \$169,000 items in value. Utilizing social media to connect with Canadians and sell items stored over several decades, utilizing the ‘Regt Col fires sales’.

RHQ RCA

e. RCA Patrol Hat. See Attachment 18. Amend RCA SO to align with the CAF standard. This was brought to our attention during LONDON BRIDGE. This amendment will not affect the current availability of hats due to the current stock within RHQ RCA. Also informed the floor that Director Land Requirements (DLR) placed a temporary pause in acquiring new hats because the company that provides them have been double charging the CAF for the hats. The Chair clarified that the intent of this amendment is to harmonize the direction from CAF with our RCA SO.

RHQ RCA

The Chair invited a motion from the floor to approve the amendment to the RCA SO.

Moved by: HLCol Beare

Seconded by: BGen (ret'd) Henley

There were no additional discussion points and no one who voted against the motion.

“That the RCA Patrol Hats outlined within the RCA SO are amended to align with the CAF standard”

**CARRIED**

- f. Op HUSKY Update. The Chair is briefing on behalf of Mr. Gregory. Op HUSKY 2023 is the 80<sup>th</sup> anniversary of the landing in Sicily project. In the past, the Regiment provided funding to send Gunners to participate, which is not this year’s request. However the project is seeking endorsement of the project, i.e. 56<sup>th</sup> Field Artillery Regiment RCA intends to send approximately 20 personnel through the Op HUSKY venue in order to reduce cost and assist organizing the logistics associated. Chair

The Chair invited a motion from the floor for the RCA Senate to endorse RCA units to take advantage of Op HUSKY 2023 if they choose to commemorate the 80<sup>th</sup> anniversary.

Moved by: Chair

Seconded by: HLCol Beare

Inquired if there are any risks to the RCA Senate in endorsing Op HUSKY. The Chair confirmed that there are no financial or any other forms of risk. The endorsement is giving our blessing to the units that the Op HUSKY project is there for their support, if they wish to send personnel to Sicily to commemorate the 80<sup>th</sup> anniversary. MGen (ret’d) Tremblay

There were no motions against.

“That the RCA Senate endorses the Op HUSKY 2023 project”.

**CARRIED**

ITEM 9 – OTHER BUSINESS

- a. Change of Regimental Appointments. Skipped item.

ITEM 10 – NEXT MEETING AND ADJOURNMENT

Next Meeting: first or second week of February 2023, to be determined. It will be a mixed physical and virtual meeting.

Closing comments: wanted to acknowledge the hard work to all of those involved in the production of the Senate Governance Guide. Co-Chair

The Chair invited a motion from the floor to adjourn.

Moved by: HLCol Beare

Seconded by: MGen (ret’d) Tremblay

“That the meeting be adjourned”.



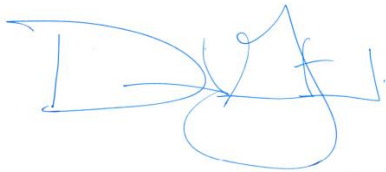
## **CARRIED**

Meeting adjourned at 1457hrs (eastern).

Attachments:

1. ROD of the Senate Meeting of 30 June 2022
2. Status of Action Items Arising from Past Meetings
3. Col Cmdt Report
4. Director RCA Report
5. Director RCA (NCM) Report
6. Regt Col Report
7. RSM RCA Report
8. Commander Home Station Report
9. Director Music RCA Report
10. Director RCA Museum Report
11. Executive Director RCAA Report
12. RCA Regimental Fund Report
13. RCA Heritage Fund Report
14. Senate Governance Guide (draft #6), 16 October 2022
15. Update – Five Year plan – RCA Heritage Fund
16. Update – Gunners of Canada Volume III
17. LONDON BRIDGE report
18. RCA Patrol Hat

Recommended by:



D.W. Grebstad  
Col  
Regt Col

Approved by:



D.A. Patterson  
BGen (ret'd)  
Col Cmdt  
Chair RCA Senate

Distribution List

All Artillery Senate Members (Including ex-officio non-voting members)  
All Unit Commanding Officers  
All Unit Seconds-in-Command  
All Unit RSMs  
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