



1180-1 (Treasurer)

19 October 2019

Distribution List

HOME STATION REGIMENTAL SENATE (HSRS) MEETING, 26 SEPTEMBER 2019

Chair: Col P.J. Williams (Ret'd) - President

Members in attendance:

LCol J.L. Cochrane – Vice-President (dial-in)
LCol R.T Stimpson – CO 1 RCHA
LCol R.J. Lyttle – Comd Home Station (dial-in)
Maj LM. Jackson – Treasurer
Maj J.R. Fisher (Ret'd) (dial-in)
CWO C.A. Rigby – RSM 1 RCHA

Members unable to attend:

LGen M.K. Jeffery (Ret'd)
BGen R.W. Goodyear
Maj C.F. Walker - Secretary

1. Item 1 – Welcome Opening Remarks
 - a. The meeting was called to order at 1005 hrs CST by the Chair.

2. Item 2 – Confirmation of Agenda
 - a. The Chair confirmed the Agenda and asked if any members present had any issues with the Agenda.
3. Item 3 – Re-Election of Executive Members.
 - a. The Chair noted that a few votes were still missing to confirm the election results.
 - b. **Secretarial Note:** The Chair sent out the election results on 3 Oct 19 indicating that the following members were re-elected from the vote:
 - (1) Col (Ret) Williams (as President);
 - (2) LCol Cochrane (as Vice President);
 - (3) Maj Walker (as Secretary); and
 - (4) BGen Goodyear (as Member without portfolio).
4. Item 4 - Approval of Previous Minutes. The Chair noted that the Minutes of the 17 Jun 19 meeting were approved.
5. Item 5 – Actions arising from previous Minutes.
 - a. The Treasurer gave a brief financial update. Most importantly The Fund is now able to accept donations and give tax receipts. The Chair made a donation of \$2000.00 to the Fund and received a tax receipt.
 - b. LCol Lyttle wants to ensure that his involvement in The Home Station Regimental Senate does not conflict with his involvement in the governance of the CFB Shilo Base Fund. The Treasurer and LCol Lyttle will confirm with Shilo NPF to ensure matters are “above board”.
 - c. The Chair indicated that he is investigating the possibility of having a donation button placed on The RCA website. Secretarial Note: the Constitution is on the website at: <http://rca-arc.org/links/canadian-gunner-associations/> Minutes of future meetings will be placed there in future.
 - d. The Chair proposed the possibility of approaching past 1 Home Station Regiment Command Teams for donations to the Fund. He will circulate a proposed “Case for Support” to Senate members in future.
6. Item 6 – Future Activities
 - a. Maj (Ret) Fisher is taking the lead on the planning of the future auction in support of the Fund.
 - (1) the auction will be held in Edmonton, The Auction House will not charge us a fee but we may potentially give them a tax receipt for half their profits;
 - (2) the timeline would see a call for donations go out in Nov 19, with the auction held in Fall 2020;

- (3) donors of items will receive a tax receipt based off of the appraised value of their donated item NOT the selling value. Any difference between the appraised value and the selling value is considered 'revenue' to The Fund.
- (4) the RCA Museum in Shilo was proposed as a collection point for items as there is an appraiser on site and it is a central location;
- (5) in the event that there is a disagreement between the Executive and The RCA Museum reference an item of significant historical value, the final say will go to the Executive via a vote; and
- (6) Maj (Ret) Fisher will speak with the RCA Museum to see if they have any items that need to be disposed of that could also be added to the auction.

7. Item 7 – Expansion of Senate Roll for Advocacy of Home Station Issues

- a. The Chair reminded the Executive that any advocacy will be done “surgically” while still respecting the Chain of Command. This includes The Chair reaching out to civilian contacts reference the significant shortage of accommodation for single soldiers in the Shilo/Brandon area.

8. Item 8 – Communication Strategy

- a. The Vice-President briefed the Executive reference his Communications Proposal sent to the Senate on 17 Sept 19. Comments on the Strategy are due to the Vice-President NLT 10 Oct 19. Points to note:
 - (1) the Home Station Regimental Senate needs to be recognized as an organization so we can get our message out;
 - (2) we need to assume a supporting role in the upcoming A&B Battery anniversaries;
 - (3) a Twitter and Facebook page needs to be developed. The Vice-President has offered to “Tweet”. We are still in need of a volunteer to take on the Facebook account; and
 - (4) the local media need to be engaged to connect us with our target audience.

9. Item 9 – A & B Bty/RCA 150th Anniversary in 2021

- a. The Chair stated that this would be discussed at future Artillery Senate meetings and that he would pass on any relevant information from those discussions. **Secretarial Note:** The Chair attended the Artillery Senate Meeting on 27 September where this was discussed. Key elements of the Senior Serving Gunner’s direction and guidance were that:
 - (1) the importance of Consistency of Narrative and a Strategic Communications approach;
 - (2) the importance of unit COs engaging their chains of command regarding the aims and scope of planned events;
 - (3) the importance of speaking to the opportunity presented by these events; and
 - (4) the power of restraint and a disciplined approach to these events.

10. Item 10 – Other Business.

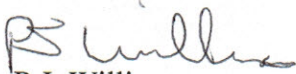
- a. The Chair briefed on the health issues of LCol Wolanski and offered to send out contact information so pers could send well wishes. **Secretarial Notes:** Contact information was sent out via email on 4 Oct 19.
- b. **Secretarial Note.** The Senate was subsequently informed by the Chair of the passing on 16 October 2019 of CWO Steve Rice, MMM, CD, a former RSM of 1 RCHA. Funeral services are currently planned to take place in Shilo on Friday 25 October 2019.

11. Item 11 – Date of Next Meeting. The Chair stated that he would discuss potential dates with CO 1 RCHA and noted that the next meeting would be in Jan 2020.

12. Item 12 – Meeting Adjournment

- a. The Meeting was adjourned by the Chair at 1104 hrs CST.

Approved



P.J. Williams
Colonel (Retired)
President

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