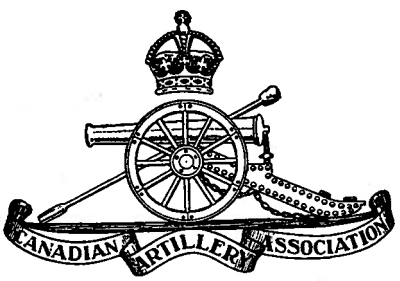
ROYAL CANADIAN ARTILLERY ASSOCIATION
FORMED 1876



REPORT
1960

ROYAL CANADIAN ARTILLERY ASSOCIATION
Officers and Executive Committee
1960-61

President
Brigadier H. T. Airey, CD

Vice-President
Lt. Col. E. W. Cormack, OBE, ED, CD

Command and Area Representatives

E. Cmd.	Col. G. B. Robertson, ED
N.B. Area	Lt. Col. E. A. Grant, CD
E. Que. Area	Major J. G. Lefebvre, CD
Que. Cmd.	Lt. Col. B. D. Baily, CD
E. Ont. Area	Lt. Col. O. Grose, CD
C. Ont. Area	Lt. Col. B. H. M. Tedman, CD
W. Ont. Area	Lt. Col. W. Doohan,
Man. Area	Lt. Col. W. Burton, ED, CD
Sask. Area	Col. J. A. Pringle, ED
Alberta Area	Major S. P. Burden,
B.C. Area	Lt. Col. W. S. Jackson, CD

Past Presidents

Brigadier R. T. DuMoulin, ED, CD

Brigadier D. C. Campbell, CD

Ex-Officio

(a) Hon. Colonel Commandant:-
Brigadier P. A. S. Todd, CBE, DSO, ED, CD

(b) Advisory Committee:-
Brigadier F. D. Lace, DSO, OBE, ED

Brigadier E. R. Suttie, CBE, DSO, ED

Brigadier J. A. Gillies,

Secretary-Treasurer

Brigadier R. J. Leach, MC

Assistant Secretary-Treasurer

Please notify the Secretary immediately of any errors or omissions in the above listing.

Past Presidents

1876-79	Major General Sir E. Selby Smith, KCMG
1880-83	Major General R. G. A. Luard
1884-87	Lt.-Colonel W. R. Oswald
1888-89	Hon. Colonel A. M. MacDonald
1890	Major General Sir F. Middleton, KCMG, CB
1891	Lt.-Colonel A. A. Stevenson
1892	Lt.-Colonel A. E. Curren, ADC
1893	Lt.-Colonel J. R. Armstrong
1894-96	Lt.-Colonel the Hon. E. G. Prior, MP
1897-98	Lt.-Colonel F. Minden Cole, DSO
1899-01	Colonel D. T. Irwin, CMG, ADC
1902-03	Major General W. H. Cotton
1904-05	Colonel Frank King, MD
1906-07	Colonel Sir John Hendrie, KCMG, CVO
1908	Lt.-Colonel H. McL. Davidson, CA
1909	Colonel R. Costigan, DSO
1910	Colonel N. F. MacNachton, CVO
1911	Colonel E. M. Renouf
1912	Lt.-Colonel E. W. Rathbun
1913	Lt.-Colonel Lacey R. Johnson
1914	Lt.-Colonel W. G. Hurdman, DSO
1920	Major General Sir Edward Morrison, KCMG, CB, DSO
1921	Colonel J. J. Creelman, DSO
1922	Brigadier General C. H. Maclaren, CMG, DSO
1923	Lt.-Colonel S. B. Anderson, CMG, DSO
1924	Brigadier General W. O. H. Dodds, CMG, DSO
1925	Colonel J. J. Penhale, DSO
1926	Lt.-Colonel H. H. Sterns
1927	Lt.-Colonel J. A. McDonald, DSO
1928	Lt.-Colonel N. P. MacLeod, MC
1929	Colonel E. G. M. Cape, DSO
1930	Colonel MacKenzie Waters, MC
1931	Lt.-Colonel N. MacDonald
1932-33	Lt.-Colonel G. A. Drew, VD, ADC
1934	Lt.-Colonel R. T. Perry, VD
1935	Brigadier W. C. Hyde, DSO, VD
1936	Lt.-Colonel J. R. Samson, VD
1937	Lt.-Colonel G. T. Inch, MC, VD
1938	Brigadier R. A. Fraser, VD
1939	Colonel C. G. Beeston
1940-46	Colonel J. J. Creelman, DSO
1947	Major General A. B. Matthews, CBE, DSO
1948	Brigadier P. A. S. Todd, CBE, DSO, ED
1949	Brigadier R. E. G. Roome, CBE, VD

1950 Brigadier H. E. Wright, ED
1951 Brigadier E. R. Suttie, CBE, DSO, ED
1952 Brigadier A. E. McB. Bell-Irving, OBE, ED
1953 Brigadier H. E. Murray, DSO, ED
1954 Brigadier Maurice Archer, MBE
1955 Brigadier F. D. Lace, DSO, ED
1956 Brigadier J. A. Gillies, OBE
1957 Brigadier W. D. King, OBE, ED
1958 Brigadier J. Bibeau, DSO, ED
1959 Brigadier T. R. DuMoulin, ED, CD
1960 Brigadier D. Campbell, CD

Past Honorary Colonel Commandants

1925 Major General T. B. Strange
1925-1929 Colonel Del. T. Irwin, CMG, VD
1929-1934 Brigadier General W. O. H. Dodds, CMG, DSO
1934-1948 Major General H. A. Panet, CB, CMG, DSO
1948-1958 Major General H. O. N. Brownfield, CBE, MC, CD

List of Life Members

Lieut.-Colonel T. Boulanger
Colonel E. G. M. Cape, DSO
Lieut.-Colonel W. H. Howard, MC
General A. G. L. McNaughton, CH, CB, CMG, DSO
Lieut.-Colonel S. C. Oland
Lieut.-Colonel T. A. Viens, KC
Colonel MacKenzie Waters, MC

ELECTED HONORARY LIFE MEMBERS

1948 *Major General H. C. Thacker, CB, CMG, DSO
*Major General H. A. Panet, CB, CMG, DSO
Colonel C. H. L. Sharman, CBE, ISO, CMG
1949 General A. G. L. McNaughton, CH, CB, CMG, DSO
General H. D. G. Crerar, CH, CB, DSO
Brigadier General C. H. MacLaren, CMG, DSO
1950 *Colonel C. S. Craig, DSO, MC
1951 Major General A. B. Matthews, CBE, DSO, ED
1952 Brigadier R. E. Roome, CBE, VD
1954 Brigadier P. A. S. Todd, CBE, DSO, ED
1955 Lieut. General G. G. Simmonds, CB, CBE, DSO
1957 *Major General H. O. N. Brownfield, CBE, MC, CD
1959 Major General E. C. Plow, CBE, DSO, CD
1959 Lieut. Colonel J. Keiler MacKay, DSO, VD, QC

*Deceased

75th Annual Meeting 1960

The Seventy Fifth Annual Meeting opened in Shilo Camp at 10.00 A.M. Friday, 21st September, 1960.

1. Minutes 1959 Meeting:-

The minutes were presented and approved.

2. Financial Statement:-

(a) The audit of funds as of 31st August, 1960, was presented and approved.

(b) A further statement of funds as of 15th September is as follows:

(1) Travelling Expenses since 31st August	$2,166.40
(2) Receipts since August 31st (Fees)	$ 713.55
(3) Bank Balance	$4,046.75

3. R.C.A.A. Memorial Fund:-

1. The Association lent the R.C.A. Memorial Fund $6,000.00 of which the Fund returned $3,612.40 and R.C.A. Montreal $1,000. direct to the Association, leaving a deficit of $1,359.88.
2. A resolution was passed to the effect that the $707.88 in the Association Memorial Fund be absorbed into the General Account against this deficit and that the balance of the deficit $652.00 be written off, thus making a direct contribution from the Association of $1,359.88 to the R.C.A. Memorial Fund.

4. Resolutions to Conference of Defence Associations:-

No. 1/60—Militia Training Standards

WHEREAS Militia training requires recruit training of 60 periods and trained militiaman of 60 periods which normally cover two full training years of 30 days each, and

WHEREAS statistics indicate that an enlisted man remains in the Militia an average of not more than two years, and

WHEREAS under the present system no specialist or corps training is undertaken before the third year, and

WHEREAS it would be imperative that the greatest number of men be taught specialist and corps training during their stay in the Militia and thereby being more useful to their country in case of National emergency.

THEREFORE BE IT RESOLVED

that a new Militia Training Standards be evolved along the following lines:

a. First Year—Recruit training of 90 periods of a full training year.
b. Second Year—National Survival specialist training and corps training.

c. After completion of one of the following trades he would be considered as qualified.
   i Rescue and Evacuation
   ii Control duties
   iii Radiation monitoring
   iv Administration Clerk
   v Signaller
   vi Driver Mechanical Transport
   vii Storeman Clerk

No. 2/60—Minatures—Mess Dress

Moved that the Conference of Defence Associations be asked that representation be made to the Government for approval to Her Majesty the Queen, that Army Orders and Regulations be extended to allow the wearing of minatures with dinner jackets on occasions as found appropriate.

No. 3/60—Summer Dress for the Militia

Be it resolved that a suitable summer uniform, identical in all respects to that issued to the Regular Force, be made available on issue to the Canadian Army (Militia) so that he may present an appearance which does credit to the Canadian Army as a whole.

The Conference did not see fit to adopt No. 1 and No. 2, but did adopt No. 3. Summer Dress has now been approved for the Militia.

5. Artillery Training:-

After hearing the views of Unit Commanders and Staff Officers from Militia Groups, it was the opinion of the meeting that a continued lack of Artillery Training would have an adverse effect on Units and impair their efficiency to perform any of the duties that they might be called upon to perform. The Executive Committee were instructed to prepare and forward a letter to the C.G.S. setting forth the views of the meeting. The following letter was forwarded.

"At the 75th Annual Meeting of the Royal Canadian Artillery Association hold at Shilo on September 22 and 23, 1960, a motion was passed instructing the Executive to write you regarding the training of militia artillery.

Accordingly, we would draw the following points to your attention:

1. The Annual Meeting deemed it timely and necessary to attempt to assess the progress of National Survival training after two years' experience and to appraise the effects of such training on the RCA (M) as a whole. Reports were given by the Commanding Officers of substantially all the major militia artillery units from Atlantic to Pacific and by Artillery Commanders or senior staff officers of many of the Militia Groups. Certain conclusions may be drawn from the almost unanimous experiences reported, which give members of the RCAA cause for concern and which they consider it their duty to communicate to you without delay.

2. The Militia Artillery are full aware of the necessity for training in National Survival, and they have undertaken this loyalty and whole-heartedly. Very good results and satisfactory standards have thus far been attained.

3. The attainment of these N.S. standards has, of course, eliminated or drastically reduced Corps training with the result that considerable numbers of junior officers and other ranks now lack knowledge of, or qualification, in artillery skills so that some units are unable to produce a troop of guns capable of firing.

4. It is now apparent that, owing to the high rate of personnel turnover in militia units and with the almost complete emphasis on N.S. training the time will soon arrive when artillery regiments will be left without even a nucleous of personnel, officer or other ranks, who will have artillery skills. Once lost in the militia, these skills will be very difficult, if not impossible, to restore. It is the opinion of the Association that it is not certain beyond all argument that the militia artillery will not be required to reinforce or support the Regular Army in conventional small wars or United Nations endeavours in the future.

5. Even more important is the undoubted fact, proved by the experience of Commonwealth and Canadian Armies over generations, that in order to survive, a unit must have pride in itself and its corps. Whilst older members of units possess this pride, replacements under present conditions are not getting sufficient corps training to enable the proper spirit to be developed. It is also difficult, if not impossible, to maintain interest in repetitive and dull National Survival Training. The feelings are so strong that many units have been, and are, doing voluntary, unpaid, corps training but there is no guarantee this enthusiasm can be continued without greater official support. It is also apparent that, without the corps and regimental spirit inculcated through experience with the unit arms and traditions, the standard of discipline and loyalty in the militia, in time, will not be equal to the frightful demands to be placed upon them in the event of nuclear attack on Canadian cities.

6. In view of the above, the RCAA strongly recommends consideration of a reorientation of training policy in respect to militia artillery or an increase in paid training time that would permit a greater emphasis to be placed on artillery training in militia units in Canada. Whilst attachments to regular units are of great educational value, the real need is for unit training, which is so essential in developing unit and corps spirit.

We would also welcome an opportunity to have a minimum delegation headed by our President and the Hon. Col. Commandant of the Corps discuss the matter in greater detail with you in person."

No direct reply received but see reply to conference of Defence Associations Resolution No. 1.

6. Call Out Personnel:-

A Resolution was passed regarding the status of "Call Out" personnel as to Pension, etc., and also as to their contribution to "Unemployment

Insurance Fund". This resolution only to be forwarded if after further investigation as to the legal status of these two matters proves that there is a possible legal right. No proof has been provided as yet.

7. Canadian Gunner:-

It was approved that the Association support The Canadian Gunner as follows:

(a) A contribution of $200.

(b) Incoming Executive to consider ways and means of assisting in providing news and aids to increasing circulation.

8. R.C.A. History:-

Incoming Executive to appoint a committee to further the production of the history, – the committee to include the Director R.C.A. or his representative.

9. R.C.A. Officers' Mess, Shilo:-

In view of the fact that this Mess is now considered the "Home" Mess of the Regiment, it was felt that Units and individuals might like to assist in its furnishing. After some discussion it was decided that, as a first step, assistance towards the provision of dining-room chairs would be most acceptable. About ninety are required. It is proposed that Units and individuals consider donating chairs to perpetuate the memory of

(a) Existing Units of the Militia Artillery.

(b) Disbanded Units of the Militia Artillery.

(c) Artillery H.Q. and Units who served in World Wars I and II

the chairs to have a plaque showing name of Unit – a book to be placed in the Mess giving a short history of the Unit. The cost of each chair would be about $90. Units and persons wishing to donate chairs should send a cheque to R.C.A. Officers' Mess, Shilo, Manitoba. (A brief history, particularly of disbanded and overseas Units, would be appreciated.) The R.C.A.A. in conjunction with the Director R.C.A. will arrange to publicize this plan.

10. Replies to Resolutions:-

R.C.A.A. delegates to Conference to point out that in some cases replies to resolutions indicate a lack of understanding of the requests.

11. Memento R.C.A.A. Visit to Shilo:-

It was approved that a presentation should be made to the R.C.A. Officers' Mess, the Director R.C.A. to indicate what would be considered suitable. It has now been ascertained that the most suitable gift would be a copy of a portrait of Her Majesty, the Queen, presented to the Staff College Mess, Kingston, by the Regular Officers, R.C.A. The well known Canadian Portrait Artist, Robert Hyndman, was commissioned to produce it and it is now hanging in the Officers' Mess.

12. Annual Meeting, 1961:-

To be held in Ottawa as under

(a) Executive Committee ..... Thursday, 12th October

(b) General Meeting ..... Friday and Saturday, 13th & 14th Oct.

(c) Annual Dinner, 30th Fd Regt Officers' Mess, Friday, 13th October

13. Attendance at 1961 Meeting:-

The following will receive travelling allowances:—

1. Officers of the Association and Members of the Committee.
2. One per Regiment and Independent Battery.
3. (a) All Artillery Officers commanding a Militia Group.
   (b) Artillery Officers on Headquarters of the Militia Groups under command of each Command or Area not represented by a Militia Group Commander may send one delegate subject to the following:—
      (1) The Officer to be of the rank of Lieutenant-Colonel.
      (2) Priority to be given to Artillery Advisor.

14. Travelling Expenses to General Meeting 1961:-

(a) Eastern and Western Commands.

(1) Return Air fare from nearest Airport.

(2) Return railway fare to nearest Airport.

(3) Necessary taxi fares.

If travelling by railway as for (b) below:

(b) Central and Quebec Commands:

(1) First class return Railway ticket.

(2) Lower berth and/or chair car each way.

(3) Allowance meals etc. at rate of $2.00 per meal en route—minimum of $2.00.

(c) Allowance at meeting:

(1) $12.00 per day:—two days for delegates, three days for Executive Committee.

(Those whose train or air connection necessitate an extra day in Ottawa may claim for an extra day).

15. Representatives to Conference of Defence Associations:-

Brigadier P. A. S. Todd, CBE, DSO, ED, CD
Brigadier E. R. Suttie, CBE, DSO, ED
Colonel G. B. Robertson, ED
Lt.-Col. E. W. Cormack, OBE, ED, CD
Lt.-Col. B. D. Baily, CD
Lt.-Col. B. H. M. Tedman, CD

CONFERENCE OF DEFENCE ASSOCIATIONS

Listed below are resolutions passed by the Conference of Defence Association at the 24th Annual Meeting together with replies received from the Chief of the General Staff.

No. 1/61—Corps Training

The Conference recognizes the present importance of the national survival role in the training of the Militia. It is concerned to know whether it is envisaged that the Militia will ever be required at any time in the future in a military role as opposed to a national survival role.

This Conference is of the opinion that if it is the view of the Government of Canada that the Militia will never be required in a purely military role, then the proper action to be taken at the present time is to abolish the Militia and to transfer its resources of men and material to an organization charged with national survival only. If on the other hand, as this Conference firmly believes, there is a requirement for the Militia to be ready to perform a purely military role, then this Conference is firmly of opinion that it is essential that the units of the Militia should be given military training. The Conference recognizes that this does not create a problem in some corps of the Militia. The problem is, however, acute in the RCAC, the RCA and the RCIC. The Conference recognizes the limitations imposed by time upon the training of the militiaman, but is firmly of opinion that the available training time should be divided between national survival and corps military training, and this military training is particularly important in the development of officers and NCOs. It is felt that if the situation at present existing is allowed to continue, it will be impossible in many units of the corps above named to replace retiring officers and NCOs with suitably qualified personnel.

The Conference notes that the problem of corps military training is handled in different manners in different commands. The Conference feels that there should be an overall policy providing for a due proportion of corps military training, and that this policy should be administered in the same manner in each command.

Reply

I agree that retention and fostering of corps skills for RCAC, RCA and RCIC are most desirable. Finding the necessary training time presents the principal difficulty. Survival operations remain the primary role of the Militia and, after basic military training has been completed, will continue to have priority on all training resources in order that operational standards may be reached and maintained. When this has been achieved for individuals and units corps indoctrination training can be undertaken.

No. 2/61—Publicity

The Conference was much encouraged by the statements of the Honourable the Minister and the CGS in relation to the roles of the Reserve

and to the importance which the Government of Canada attached to these roles. The Members of the Conference feel that there is a great deal of apathy towards the Reserve, and that this apathy is necessarily detrimental to the Reserve forces receiving from the public that large measures of support which is desirable if they are to attain their maximum value. This apathy no doubt stems in large measure from a lack of public knowledge of the function and importance of the Reserve forces. The Conference is of opinion that the Department of National Defence should design and implement a strong public relations programme aimed at educating the public in this regard, and to the end should use such media as mass information as may be available. The Conference feels that the cause of the Reserve forces in this regard is particualrly aided by strong and definite statements from members of the Government. It is respectfully suggested that the cause of the Reserve forces would greatly benefit if on some suitable occasion the Right Honourable the Prime Minister would use his immense personal prestige to make a statement indicating the importance which the Government attaches to a strong and well trained Reserve force in being and available for immediate use.

Reply

A public relations organization was created in the Militia some years ago as a direct result of Defence Association recommendations. Its activities are co-ordinated by PROs of the Regular Army. Positive support is being given at the Governmental level and copies of important addresses supporting the role of the Militia and their vital contributions to the Canadian Defence have been issued to the press.

No. 3/61—Militia Staff Course

WHEREAS the Chief of the General Staff by his letter HQC 3614-1 TD 0168 (DMC) dated 11 Aug 60 invited the comments and suggestions of this Association regarding a new proposed Militia Staff Course and

WHEREAS it is felt that the senior officers of the Militia should be trained in field operations and

WHEREAS it is felt that the opportunity of attending a Militia Field Staff Course should be afforded as many officers of the Militia as possible:

NOW THEREFORE BE IT RESOLVED

that this Association recommends to the Chief of the General Staff as follows:

a. that the new staff course be of equal duration to the present one.
b. that the said course be primarily a field operations staff course and be of similar content to the former course, but that it contain the staff aspects of national survival operations.
c. that the course be made available to all Militia officers who are qualified for the rank of Major and above, and holding the rank of Captain and above.
d. that staff course qualifications be maintained as a prerequisite to promotion to the rank of Colonel and above in the Militia.

Reply

I concur in the recommendations of the Defence Association. The new course will include staff duties, operations, logistics and training for both field and survival operations.

No. 4/61—Summer Dress for the Militia

Be it resolved that a suitable summer uniform, identical in all respects to that issued to the Regular Force, be made available on issue to the Canadian Army (Militia) so that he may present an appearance which does credit to the Canadian Army as a whole.

Reply

The Minister on 21 Mar 61 approved the issue of summer dress and coloured forage caps to the Militia.

No. 5/61—Qualification of Lieutenant-Colonel

To be discussed at the 25th Annual Meeting of the Conference of Defence Association.

No. 6/61—Student Militia Training

WHEREAS it is now generally recognized that the Student Militia training programme is proving to be of advantage both to the Canadian Army Regular and Canadian Army Militia as well as to the communities in which it is carried out, in that it produces trained disciplined young men, conscious of a greater dignity than is the wont of that age grouping, and

WHEREAS the present restrictions on training of these young men is such that having once trained as militiamen, selected students can no longer participate in summer programme of that nature and consequently may lose interest in military affairs and be lost to the Army generally, and

WHEREAS it is felt that selected students given additional intensive summer training would provide a nucleus of potential officers and NCOs for the Regular Army and Militia.

NOW THEREFORE BE IT RESOLVED

that seven weeks' employment be provided for selected personnel undergoing a second summer of progressive training, such training to include junior NCO qualification, trades, specialty and instructor training.

Reply

This programme was undertaken on an experimental basis in Central and Western Commands three years ago where it has met with some success. It included second year training for selected boys.

No. 7/61—Supernumerary Vacancies—Paymasters

WHEREAS the number of qualified paymasters available is no longer adequate to fill existing vacancies in Militia units, and

WHEREAS regulations provide no means within unit establishments to provide for the recruiting and in-job training of potential paymasters, and

WHEREAS paymasters are generally recruited from civilian occupations, i.e. Treasury Officers, Bank Managers, Accountants, etc, who are employed by firms that continually transfer their employees.

NOW THEREFORE BE IT RESOLVED

that provisions be made for units to take on one assistant paymaster lieutenant.

Reply

Canadian Army Orders already make provision for the services of an assistant paymaster in the rank of lieutenant when a need exists. General Officers Commanding have been asked to ensure that commanding officers of Militia units are aware of this provision.

No. 8/61—Coloured Forage Caps

WHEREAS the wearing of a coloured forage cap has had a very favourable impact on recruiting, and

WHEREAS it has been noticed that the morale and appearance of the Militiaman has been bolstered considerably since the wearing of same has been permitted, and

WHEREAS the cost of these caps has been borne by either the unit or the Militiaman himself, and

WHEREAS should the man have to buy it himself it would take his pay of three or four training nights to cover the cost of such, and

WHEREAS the cap, if Government property, would be worn only in military service.

NOW THEREFORE BE IT RESOLVED

that the coloured forage cap be included in the scale of issue to Militia units. However, if financial conditions do not permit this item to be on the scale of issue, that provision be made for units to purchase on prepayment through ordnance channels.

Reply

The Minister on 21 Mar 61 approved the issue of summer dress and coloured forage caps to the Militia.

No. 9/61—Qualification—Senior NCOs

WHEREAS senior NCOs in order to qualify for Part II of the Senior NCOs Course are required to attend Summer Camp for one week and because many candidates cannot do so for reasons of employment.

NOW THEREFORE BE IT RESOLVED

that an alternative method be authorized in the form of three week-end periods of instruction.

Reply

The standards to be achieved in the training of senior NCOs are contained in the Provisional Instruction on Training for the Canadian Army (Militia) and in the Annual Training directives; the actual conduct of

courses and course programmes being arranged by commands to best suit local conditions. General Officers Commanding will have this resolution called to their attention so that it may be properly weighed when arranging courses.

No. 10/61—Equipment

Resolved that Militia units be issued with training vehicles, both in quantity and type, adequate for National Survival training as well as the vehicle types required in carrying out transport details for the Militia and that, wherever not available, these be acquired and issued as soon as possible.

Reply

Scales are being prepared which will provide command, control and other specialist type vehicles for Militia units for national survival training. These scales will provide only the minimum vehicles necessary. In the event of an emergency additional needs over these vehicles and other unit training and administrative vehicles will be met by requisitioning from civilian sources.

No. 11/61—Accommodation

WHEREAS the urgent need for accommodation for a number of Militia units still exists, and

WHEREAS this need has not been met for deserving units even after continued annual requests, and

WHEREAS poor or inadequate accommodation is detrimental to the maintenance of the morale and training of the personnel of those units, and

WHEREAS the need for trained personnel has increased in urgency since the role of the Militia has become identified with national survival, and

WHEREAS the capability of many Militia units to fulfill their role cannot be realized due to lack of accommodation, and

WHEREAS the building or procurement of armouries should be considered as part of any public works programme for the relief of unemployment.

NOW THEREFORE BE IT RESOLVED

that the Department of National Defence procure, without delay, suitable accommodation for deserving units.

Reply

The acquisition of accommodation for the Militia from the funds available has been in accordance with established priorities within the policy governing acquisition and allocation of accommodation.

No. 12/61—Honorary Lieutenant-Colonels—Squadrons or Equivalent Size

WHEREAS in the matter of re-instating the appointment of Honorary Lieutenant-Colonel for units of squadron size or equivalent size within the Canadian Army Militia:

a. as it now stands, small units of the Canadian Army (M) are overshadowed by other regiments in the same garrison, and
b. the honourary appointment of Lieutenant-Colonel is a necessity for smaller units due to (a) above, and
c. every individual unit, no matter what its size, needs someone in an influential position within the community to further its interests.

Now Therefore Be It Resolved

that a regulation be introduced authorizing the appointment of Honourary Lieutenant-Colonel for independent squadrons or equivalents of the Canadian Army (M).

Reply

Restrictions previously imposed on the appointment of honourary Lieutenant-Colonels have now been cancelled.

No. 13/61—Training

Whereas technical training of trades personnel is of primary importance to the maintenance and operation of a fully mobile force, and

Whereas it is difficult to develop a militiaman to the point where he becomes a competent trades instructor with present training facilities and schedules, and

Whereas instructors with wartime training and experience are gradually retiring from the Militia, and

Whereas the number of call-outs with instructional ability has been drastically reduced:

Now Therefore Be It Resolved

that this Conference recommends that Army Headquarters consider an increased establishment of more trades instructors for attachment to Militia units from the Regular Army or other sources.

Reply

Assistance to meet the changing training and administrative needs of the Militia has been under review. Where adjustment in the assistance now provided is found to be necessary and practical it will follow in due course.

No. 14/61—Russian Language Training

Whereas the Canadian Army has, throughout the Training Companies C Int C (M), provided for several years a programme of training in spoken and written Russian available to the personnel of all services, regular, militia and reserve, and to employees of government departments, and

Whereas this programme was cancelled completely with effect from June 60, and

Whereas the operation of this programme has provided a pool of personnel able to use, to a greater or lesser extent, a language which seems to be one of those most likely to be useful in the case of any outbreak of hostilities involving this country, and

WHEREAS the supply of suitable, reliable and competent Russian linguists in Canada is very limited, making it advisable to maintain and increase the pool of trained persons within the Services, and

WHEREAS, in general, and with the exception of the Tri-Service School (open only to a very limited number of members of the Regular Force and specialized government departments), Russian language training is otherwise available only on the university level and so not available to the members of the Militia nor the majority of the Regular Forces, and

WHEREAS the cancellation of this programme in the CA(M) has and will result in the loss of skills already acquired by those students who have pursued this course of study in the past, since such skills inevitably disappear with lack of use.

NOW THEREFORE BE IT RESOLVED

that this Conference is so impressed by the vital practical need within the armed services for an adequate number of competent and reliable Russian linguists, in every branch of the Services, that it respectfully but urgently requests the immediate reinstatement of some form of Russian language training programme, feeling that any delay in such reinstatement will have an irretrievably bad effect on the levels of competence already attained.

Reply

The importance of Russian language training is recognized. The question of the training programme is under review but will require considerable study to determine the numbers of Russian language specialists needed and the costs of the programme.

No. 15/61—Reply to Resolutions

WHEREAS it has been common practice for resolutions affecting both the Naval Reserve and the Militia to be answered with respect to the Militia only.

NOW THEREFORE BE IT RESOLVED

that resolutions affecting both the Naval Reserve and the Militia, receive consideration by the staffs of both services and an appropriate reply be made to the Conference of Defence Associations.

Reply

The policy, as requested in the resolution, has been adopted.

No. 16/61—Awards for Reserve Forces

WHEREAS at the 22nd and 23rd Annual Meetings of the Conference of Defence Associations, a resolution was put forward regarding awards for Reserve Forces, for outstanding Services (beyond long service awards), and

WHEREAS in both instances, replies were received from National Defence Headquarters, that this matter was under study, by a Tri-Service Committee.

NOW THEREFORE BE IT RESOLVED

that the Conference of Defence Associations reiterates its considered opinion that such awards are desirable, and requests the Minister of National Defence to bring this matter to the attention of the appropriate authority.

Reply

Present government policy governing the grant of awards by the Queen to Canadians applies equally to civilians and to members of the services including both regular and reserve forces. Unless government policy is changed no special recognition can be given to the services of members of the reserve forces without according similar recognition to civilians and to members of the regular forces.

No. 17/61—Scholarships

WHEREAS at the 23rd annual meeting of the Conference of Defence Associations, a resolution was passed that the Department of National Defence consolidate and where necessary, correlate the details of scholarships of groups such as the Navy League of Canada, the Air Cadet League of Canada and Army Corps Associations, and other military organizations, and

WHEREAS the information as above is contained in Dominion Bureau of Statistics publication entitled "University Entrance Awards", Catalogue No. 81-405, obtainable from the Queen's Printer.

NOW THEREFORE BE IT RESOLVED

that copies of this publication be provided to all recruiting officers, personnel officers, manning officers and other appropriate authorities of all services for the purpose of assisting in the counselling of personnel in the services.

Reply

A copy of the publication entitled "University Entrance Awards" has been sent to all Army Commands in Canada. General Officers Commanding have been advised that the publication should be provided all recruiting officers, manning officers, personnel officers and other appropriate authorities for the purpose of assisting in counselling.

No. 18/61—Senior NCOs

WHEREAS senior NCOs in order to qualify for Part II of the Senior NCOs Course are required to attend Summer Camp, and

WHEREAS it is understood that GOCs have the authority to permit such qualification to be taken on week-ends.

NOW THEREFORE BE IT RESOLVED

that Army Headquarters take appropriate steps to remind GOCs of this authority and enjoining them to give every consideration to implementing this method of qualification.

Reply

The standards to be achieved in the training of senior NCOs are contained in the Provisional Instruction on Training for the Canadian Army

(Militia) and in the Annual Training directives; the actual conduct of courses and the course programmes being arranged by commands to best suit local conditions. General Officers Commanding will have this resolution called to their attention so that it may be properly weighed when arranging courses.

No. 19/61—Unit Administrative Assistance

WHEREAS all Militia units require permanent help and assistance for their proper administration and accounting, and

WHEREAS the efficiency of Militia units has been seriously impaired by the drastic reduction and withdrawal of personnel consequent on the implementation of CAO 94-2 of 18 Apr. 60, which has not been accompanied by any reduction in the administrative work required to be done by the units, and

WHEREAS it is understood that a study is to be undertaken to examine the problems of administrative assistance for militia units.

NOW THEREFORE BE IT RESOLVED

that each Militia unit and/or detachment be provided with adequate permanently employed administrative personnel on a scale sufficient to meet their needs but in no case to be less than one individual per unit, to be under the control and direction of the Commanding Officer concerned.

Reply

Assistance to meet the changing training and administrative needs of the Militia have been under review. Where adjustment in the assistance now provided is found to be necessary and practical it will follow in due course.

No. 20/61—National Survival Training—Supply of Equipment

WHEREAS National Survival training is stressed by the Department of National Defence as one of the most important roles of the Militia, and

WHEREAS profficiency of such skills presupposes the adequate supply of equipment for training in rescue operations, wireless communications and radiation monitoring, and

WHEREAS such equipment is now in inadequate supply for the purposes of carrying out such training.

NOW THEREFORE BE IT RESOLVED

that the Department of National Defence issue forthwith to all Militia units a supply of such equipment adequate in all respects to meet the needs of units in carrying out National Survival training.

Reply

Sufficient equipment has already been distributed to commands to enable units to train in National Survival operations. The items of equipment not yet on general distribution are C 42 sets which will be issued later this year, unit command, control and specialist vehicles, field cooking equipment, and a few items of rescue equipment.

Militia Policy

The following was approved for study by each Association and to be further discussed at the next annual meeting.

"Your Committee had before it a resolution advanced by the Canadian Infantry Association which in part dealt with some of the broader aspects of the defence policy of Canada. We quote from paragraph 2 (in part) of the Constitution of the Conference:

> "The object of the Conference is to consider the problems of national defence, to assist the Government of Canada in placing these problems before the people of Canada. . ."

Your Committee felt, therefore, that the points raised by the Canadian Infantry Association fell well within the object of the Conference and were a proper subject for discussion. Your Committee, however, felt that it had not sufficient information before it to enable it to make any definitive recommendation to the Conference. Your Committee, therefore:

a. recommends that the incoming Executive of the Conference be directed, through such methods and with such assistance as it may decide, to collect and collate information regarding the whole question of defence policy for the component associations and with a view to the problem being the subject of a full discussion at the next meeting of the Conference; and

b. suggests that the component associations of the Conference place this subject upon the agenda of their next meeting with a view to informing and instructing their delegates in relation to the serious problems involved."

Infantry Resolution—Role of the Militia

WHEREAS for over 100 years the Militia has provided the major portion of Canada's volunteer fighting army during time of war; and

WHEREAS despite the reassurances given at the Conference of Defence Associations regarding the role of the Militia, the Militia continues to be apprehensive lest its usefulness be dissipated by reason of misdirection; and

WHEREAS by reason of Canada's position as a smaller power, the expenditures commensurate with the building of a large nuclear war potential are impossible; and

WHEREAS the Canadian Army (RF) is fully committed in support of NATO field forces, and has become committed in a number of police actions since World War II; and

WHEREAS Canada alone in the world has elected to maintain volunteer armed forces to forego national service to include National Survival as a role of the Armed Forces; and

WHEREAS the present role of the Militia and the apparent lack of public and government support has produced a situation wherein the general public tends to look upon the Militia with apathy and detachment:

NOW THEREFORE BE IT RESOLVED THAT:

1. Government policy be reviewed with a view to discontinuing expenditure on nuclear weapons for use in Canada and funds directed for the

purpose of establishing a first class well equipped conventionally armed force of Militia soldiers.

2. The Militia be encouraged in this way to recruit a reasonable strength ie, 50% War Establishment).
3. Ways and means to encourage public support of the Militia be found.
4. A programme of training calculated to maintain the interest of the Militia soldiers be evolved, said programme to include the required skills in national survival, but not to the exclusion of or to the detriment of military skills with conventional weapons of war.
5. The Government implement a strong Public Relations Programme to bring the importance of the Militia before the public.

LIST OF DELEGATES ATTENDING ANNUAL MEETING SEPTEMBER 1960, AT SHILO, MANITOBA

Unit	Rank	Name	Address
		Eastern Command	
12 Fd Regt.	Lt. Col.	E.A. Grant, CD	Fredericton
14 Fd Regt.	Major	A.F. Wigglesworth, BEM CD	Yarmouth
166 (Nfld) Fd Regt.			St. John's
6 Indep Fd Bty.			Sydney
1 (Hal) MAA Regt.	Capt.	J.C. Mullock, CD	Halifax
3 (NB) MAA Regt.	Major	J.H. Turnbull, CD	Saint John
36 MAA Regt.			Dartmouth
Ex. Committee	Lt. Col.	G.B. Robertson, ED	Halifax
		Quebec Command	
6 Fd Regt.	Lt. Col.	R. Poulin, MC, ED	Quebec
27 Fd Regt.			Cowansville
34 Fd Regt.	Lt. Col.	R.J. Connor, ED	Montreal
37 Fd Regt.	Major	P.T. Cullen, CD	Montreal
46 Fd Regt.	Lt. Col.	G.C. Harvey, ED	Drummondville
2 Med Regt.	Lt. Col.	R. Joncas, CF	Montreal
3 Loc Bty.	Major	T.A. McLean	Montreal
57 Loc Bty.			Quebec
62 LAA Regt.			Shawinigan Falls
Ex. Committee	Major	J.G. Lefebvre, CD	Quebec
HQ 8 Mil Group	Col.	R. Normandeau, CD	Quebec
		Central Command	
7 Fd Regt.	Major	M.F. Doan, CD	Sarnia
8 Fd Regt.	Lt. Col.	H.L. Donald, CD	Hamilton
11 Fd Regt.			Guelph
21 Fd Regt.			Wingham
29 Fd Regt.	Major	A.J. Langley, CD	Toronto
30 Fd Regt.	Major	G.W.L. Andrews	Ottawa
44 Fd Regt.	Lt. Col.	E.R. Clemis, MBE, ED	St. Catharines
56 Fd Regt.			Brantford
33 Med Regt.	Major	D.N. Tait, CD	Cobourg
40 Med Regt.	Lt. Col.	R. Campbell, CD	Kenora
42 Med Regt.	Lt. Col.	F.A. Huycke, CD	Toronto
3 Indep Med Bty.	Capt.	J.J. Bulger	Gananoque
22 Indep Med Bty.			Napanee
1 Loc Regt.	Lt. Col.	J.D. Cambridge, CD	Toronto
49 (SSM) MAA Regt.			Sault Ste. Marie
50 MAA Regt.	Lt. Col.	L.O. Grose, CD	Peterborough
57 LAA Regt.	Major	K.J. Kenyon, CD	Welland
58 (Sudbury) LAA Regt.			Sudbury
HQ 15 Mil Group	Lt. Col.	H.M. Tedman	Toronto
HQ 17 Mil Group	Lt. Col.	H.A. Farthing, ED	Hamilton
Ex. Committee	Lt. Col.	G.A. Rankin	Toronto
		Western Command	
15 Fd Regt.	Lt. Col.	F.C. Garrett	Vancouver
18 Fd Regt.	Lt. Col.	P.H. Walker, CD	Lethbridge
26 Fd Regt.	Lt. Col.	W. Burton, ED, CD	Portage la Prairie
39 Fd Regt.	Lt. Col.	D.F. Burrows, ED, CD	Winnipeg
53 Fd Regt.	Lt. Col.	M.A. Powell, CD	Yorkton
10 Med Regt.	Lt. Col.	A.G. Hall, CD	Regina
19 Med Regt.	Lt. Col.	S.D. Gittus, CD	Calgary
5 (BC) Indep Med Bty.			Victoria
96 Indep. Med Bty.			Edmonton
24 MAA Regt.	Lt. Col.	T.H. Fell, CD	Trail
Ex. Committee	Lt. Col.	W.S. Jackson, CD	Vancouver

LIST OF DELEGATES ATTENDING ANNUAL MEETING SEPTEMBER 1960, AT SHILO, MANITOBA (Continued)

Unit	Rank	Name	Address
		Western Command—continued	
Ex. Committee	Lt. Col.	W.E. Cormack, OBE, ED CD	Edmonton
Ex. Committee	Col.	J.A. Pringle, ED	Saskatoon
		Not on Strength Units	
Hon. Col. Cmdt.	Brigadier	P.A.S. Todd, CBE, DSO, ED, CD	Hamilton
President	Brigadier	D.C. Campbell, CD	Montreal
Vice President	Brigadier	H.T. Airey, CD	Toronto
Past President	Brigadier	R.T. DuMoulin, ED, CD	Vancouver
Advisory Comm.	Brigadier	F.D. Lace, DSO, OBE, ED	Toronto
Sec. Treas.	Brigadier	R.J. Leach, MC	Ottawa

FINANCIAL STATEMENT

Receipts

August 31, 1959, Balance in Bank of Montreal		
General Account	$4,319.14	
Memorial Fund Account	707,88	
		5,027.02
Membership fees		2,301.00
Interest on Bonds		998.75
Grant — Dominion Government		7,500.00
Payment account Loan Memorial Fund (Balance $5,000.00)		1,000.00
		$16,826.77

Disbursements

Travel of officers to Annual Meeting, balance 1959 and account 1960	7,457.55	
Expense Annual Meeting 1959	85.00	
Cups, Insurance	86.25	
Custody of Bonds, Bank of Montreal	38.75	
Auditor	35.00	
Conference of Defence, Association Assessment	125.21	
Maintenance RCA Memorial, Les Tilleuls, France	72.94	
Salaries and office expense, telegrams, postage, etc.	3,425.67	
		11,326.37
August 31, 1960, Balance in Bank of Montreal		
General Account	4,792.52	
Memorial Account	707.88	
		5,500.40
		$16,826.77

I have audited the books and accounts of the Royal Canadian Artillery Association for the twelve months ended August 31st, 1960, and have received all the information and explanations I have required. I report that, in my opinion, the above statement correctly displays the receipts and disbursements for the period under audit, according to the information and explanations given to me, and as shown by the books.

The Bank Balance at 31st August, 1960, and the bonds held for safe-keeping by the Bank of Montreal, as listed below, have been verified by a certificate from the Bank.

$ 5,000.	2⅞%	Canadian National Railway Bonds due	1969
11,000.	3%	Province of Ontario Bonds due	1970
5,000.	3%	Government of Canada Bonds due	1960
10,000.	3¾%	Government of Canada Bonds due	1965

(Sgd.) Charles W. Pearce,
Auditor.

RULES OF THE ROYAL CANADIAN ARTILLERY ASSOCIATION
(Adopted by the General Meeting October 1949 and as amended by the General Meeting November 1957)

Name

1. The name of the Association shall be the Royal Canadian Artillery Association.

Object

2. The promotion of the efficiency and welfare of the Royal Canadian Artillery and of all matters pertaining to the Defence of Canada.

Patron and Vice-Patrons

3. The Governor General of the Dominion and the Lieutenant-Governors of the Provinces may be respectfully requested to become Patron and Vice-Patrons, respectively, of the Association.

Elected Officers of the Association

4. The Officers of the Association shall consist of:
   (a) A President (not eligible to serve two consecutive terms).
   (b) A Vice-President (not eligible to serve two consecutive terms).
   (c) A Secretary.
   (d) A Treasurer.
   (c) and (d) offices may be combined, and an Assistant appointed, to be elected annually.

Executive Committee

5. For the administration of the Association throughout the year, there will be an Executive Committee consisting of:
   (a) The President and Vice-President of the Association.
   (b) One member from those units serving under each Command and Area HQ (Newfoundland Area to be included in Eastern Command). To be elected for one year eligible for re-election.
   (c) The two immediate past Presidents.
   (d) Ex-officio:
      1. The Honorary Colonel Commandant
      2. Past Honorary Colonel Commandants
      3. An Advisory Committee of three elected from Supplementary Reserve and Retired Royal Canadian Artillery Officers, Regular and Militia. To be elected for a three year term not eligible to serve two consecutive terms.

The Director Royal Canadian Artillery and Commandants Royal Schools of Artillery and Commanding Officers Regular Artillery may be requested to attend meeting in an advisory capacity as required.

Members

6. The following are eligible as members:
   (a) All serving Artillery Officers of affiliated units of the Royal Canadian Artillery (Militia).

(b) Other Serving Royal Canadian Artillery (Militia) Officers who have paid current affiliation fee.
(c) Ex-Artillery Officers of the Canadian and other British Commonwealth Forces acceptable to the Association.
(d) Elected Honorary Life members.
(e) Life Members.
(f) Associate members:
(1) Regular Army Officers Royal Canadian Artillery.
(2) Other Commonwealth Artillery Officers serving in Canada.

Affiliate Units

7. The following units will be eligible to affiliate with the Association:
(a) Headquarters of Commanders, Royal Canadian Artillery and Army Groups, Royal Canadian Artillery of the Militia, and of such other Artillery Militia Commanders as may be formed from time to time.
(b) Artillery Regiments of the Militia.
(c) Independent Artillery sub-Units of the Militia.
(d) Regular Army Artillery Units.
(e) Royal Military College and Royal Roads, College Militaire St. Jean
(f) RCN, RCN(R) and Royal Canadian Air Force Units detailed to co-operate with Artillery.
(g) Units of the Canadian Officers Training Corps.
(h) Cadet Corps affiliated to Artillery Units.

Elected Honorary Life Members

8. (a) Any person who is deemed to have rendered outstanding service to the Artillery may be elected an Honorary Life Member of the Association at a General Meeting. Record of Service in the Royal Canadian Artillery normally to be the dominant factor in selection.
(b) Numbers to be limited as may be decided from time to time by a General Meeting.
(c) Nominations must be submitted to the SecretaryTreasurer thirty days before Annual Meeting accompanied by reasons and where applicable, by Service history. These nominations will be examined by the Executive Committee who will report their recommendations to the General Meeting.
(d) Voting will be by all eligible voters present on each name submitted and will be carried out in the order of priority as recommended by the Executive Committee.

Life Member

9. Any Serving Officer RCA (Militia) or ex-Royal Canadian Artillery Officer may make application to become a Life Member by paying a fee of Fifty Dollars. Application will be forwarded to the Secretary and presented to the next General Meeting for consideration.

Affiliation Fees

10. (a) Militia Units: Fees will be based on the Artillery officer strength

as at 1st September in each year, the rate to be determined each year at a General Meeting.

(b) Regular Units: No fees required unless otherwise determined at a General Meeting.

(c) Units shown in paragraph 7 (e, f, g, h) will not be required to pay fees.

(d) Individual Serving and Ex-officers: An annual fee of $3.00. Associate members will not be required to pay fees.

Rights of Members

11. (a) At a General Meeting all members will have the privilege of taking part in the proceedings other than voting.

(b) Voting will be restricted to those set forth in paragraph 12.

(c) Only Serving and Ex-Officers of the Royal Canadian Artillery (Militia) and ex-officers of the Royal Canadian Artillery (Regular Army, are eligible for election to office in the Association.

Eligible Voters

12. At General Meetings those eligible to vote will be:

(a) Elected Officers and members Executive Committee of the Association not representing a HQ or Unit.

(b) One representative from each:

(i) Headquarters, Commanders Royal Canadian Artillery and Army Groups, Royal Canadian Artillery (Militia) and such other headquarters as may be formed.

(ii) Regiment, Royal Canadian Artillery (Militia).

(iii) Independent Sub-Unit Royal Canadian Artillery (Militia).

(iv) Any serving or ex-Artillery Officer who may be authorized to attend with expenses paid as a representative of a Militia Group HQ or any similar HQ.

The appropriate fees for the previous Association year must have been paid before an individual or Unit representative is eligible to vote.

Proxy Votes

13. Any eligible voter or Unit who is not represented at a meeting may:

(a) On subjects of which notice has been given send to the Secretary a written vote.

(b) In any case, give "proxy powers" to any other eligible voter, this power to be notified to the Secretary in writing stating whether power is only for specific subjects or for all subjects that may arise. The above to apply to both General and Executive Committee Meetings. For purposes of voting the person or Unit giving the proxy shall be deemed present at the meeting and shall abide by vote of his Proxy.

General Meetings

14. (a) A General Meeting of the Association will be held annually, unless otherwise decided at a General Meeting.

(b) A Special General Meeting may be called by the President at the request or concurrence of two-thirds of the Executive Committee.
(c) All members are eligible to attend. Representatives of affiliated Units as described in paragraph 1 (e, f, g, h) may be asked by the Executive Committee to attend as observers.
(d) The General Meetings are to be held at a place and time of year to be decided at General Meetings the exact dates to be decided by the Executive Committee.
(e) The President will preside, but in his absence, the Vice-President will take his place or, if not present, the senior serving Militia Officer on the Executive Committee.
(f) At a General Meeting the business of the Association will be transacted and such powers as may be deemed fit will be delegated to the Executive Committee.

ELECTION OF OFFICERS AND EXECUTIVE COMMITTEE

15. (a) All Officers and Members of the Executive Committee will be elected by a General Meeting.
(b) Nominations will be made as under:
(1) President
Vice-President
Secretary
Treasurer
Advisory Committee
Auditor
By the Executive Committee.
(2) Representatives from each Command and Area by the eligible voters in each Command or Area.
(c) Further nominations may be made by any member of the Association before voting on the nominations takes place.

Resolutions Committee

16. At any General Meeting where Resolutions are to be presented a Resolutions Committee(s) will be appointed whose duty will be to frame the approved Resolutions in accordance with the opinions expressed by the meeting. The Committee will consist of one member from each Army Command, appointed by the Command and Area Executive Committee members in each Command, and such other members as the President may consider necessary in view of the nature of the Resolutions being presented. The Committee(s) will elect its own Chairman.

Changes in Rules of Association

17. (a) Change in Rules of the Association will be made only with the approval of the General Meeting.
(b) Any proposed changes will be notified to the Secretary 60 days in advance of the Meeting.

(c) The Secretary will notify such proposed changes to Units in time for delegates to obtain their Units' views before leaving for the Meeting.

Functions of Executive Committee

18. (a) Perform such functions as are alloted to it annually by the General Meeting.
(b) Take such action regarding new business as cannot wait until the next General Meeting as they may see fit.
(c) Report to General Meeting on all actions taken.
(d) Meet as required by the President of the Association or if he is not available, by order of the Vice-President. The convening Officer may obtain decisions by a written vote.
(e) A quorum will consist of six members but must have representatives of at least three commands.
(f) In the event of no members of the Executive Committee from a Command or Area being available and the representatives from the Command or Area concerned does not consider the views of the Command or Area can be expressed in writing or by proxy he may delegate an officer not below the rank of Major to attend and vote for the Command or Area.
(g) The Presiding Officer will have a "Casting Vote".

Minutes of Meeting

19. (a) Extracts of the Minutes of all General Meetings will be published in the Annual Report.
(b) Any action authorized by the Executive Committee will be published in the Annual Report.

Secretary, Duties of

20. It shall be the duty of the Secretary to attend all Meetings of the Association and of the Executive Committee; to keep minutes of the transactions at such Meetings in books provided by the Association and to be kept by him for that purpose; to conduct the correspondence, and give all notices required by the rules or by Order of the Association, or the Executive Committee, as the case may be, or the presiding officers thereof, to prepare all reports of the prize lists, and certify and submit the same to the proper meetings and officers of the Association; and to keep all records thereof. He shall be responsible for notifying all Units and members of amount of dues. To discharge such other duties as may be required from time to time by the Annual General Meeting, the Executive Committee, or by the President. The remuneration of the Secretary shall be fixed by the General Meeting from time to time. He will not be eligible to vote at a General or Executive Meeting.

Treasurer, Duties of

21. The Treasurer shall deposit to the credit of the Association, in a Bank named by a General Meeting, all sums of money paid over to him on

behalf of the Association. The payment of all monies for current expenses will be in accordance with the instructions of General Meetings or authority of the Executive Committee. Payments to be made by cheque drawn by the Treasurer, and countersigned by the President of the Association, a member of the Executive Committee, or a member of the Association nominated by them and not below the rank of Major. The remuneration of the Treasurer shall be fixed by the General Meeting from time to time. He will not be entitled to a vote at a General or Executive Meeting.

The Treasurer shall prepare annually his accounts up to the end of the Association year, and submit the same with all proper vouchers, to the auditor of the Association for his audit and at such other times as may be directed by the Executive Committee. The auditor's report and statement will be presented to the next General Meeting. He will not be eligible to vote at a General or Executive Meeting.

Auditing of Accounts

22. Accounts will be audited annually.
A Chartered Accountant, International Accountant, or other qualified Accountant will be appointed annually by the General Meeting to audit the accounts of the Association. The date of closing the accounts for audit will be decided by the Executive Committee. The audit will be presented to the next General Meeting.

Travelling Expenses

23. Rates and numbers to whom issued will depend on funds available.
    (a) Rates will be decided at each Annual General Meeting for attendance at General and Executive Meetings.
    (b) The total number whose expenses will be paid for attendance at the next General Meeting will be decided at each General Meeting under the following factors:
        (i) Expenses will be paid to all members of Executive Committee, attending a meeting, in accordance with (a) above.
        (ii) If representatives from all Units cannot be paid, allotment to Commands will be in proportion to number of Units in each Command, and Members of Executive on strength of Units will be considered as representatives of their own Units and count as part of the Command allotment.
    (c) All members attending meetings of the Executive Committee will have their expenses paid in accordance with (a) above. If from lack of funds the General Meeting should limit the funds for travelling, the Executive Committee may at their pleasure restrict the allowable expense to each member or limit the number attending in accordance with the subjects to be discussed.

Order of Business

24. The following order of business will be observed at the Annual General Meeting:
    (a) Presentation of Reports.

(b) General Business.
(c) Election of Officers.
(d) New Business.

The outgoing president, or the officer presiding at the Meeting, will preside at the Annual Dinner.

Cancellation of Membership

25. The membership of any member or the affiliation of any Unit may be cancelled by a three-fifth's vote at a General Meeting. Before a vote is taken the person or unit concerned must be given an opportunity to present his rebuttal in writing and may, if they so desire, address the meeting in person. In case of HQ or Unit the address will be limited to the CO or one person nominated by him.